

Compliance Report

Compliance Report for the year 2012-13 Along with Mandatory Disclosure



HI-TECH COLLEGE OF ENGINEERING

Pandra, GGP Colony, Rasulgarh, Bhubaneswar-751025

Phone: 0674- 2371601, Fax: 0674- 2371603

Website: www.hce.ac.in

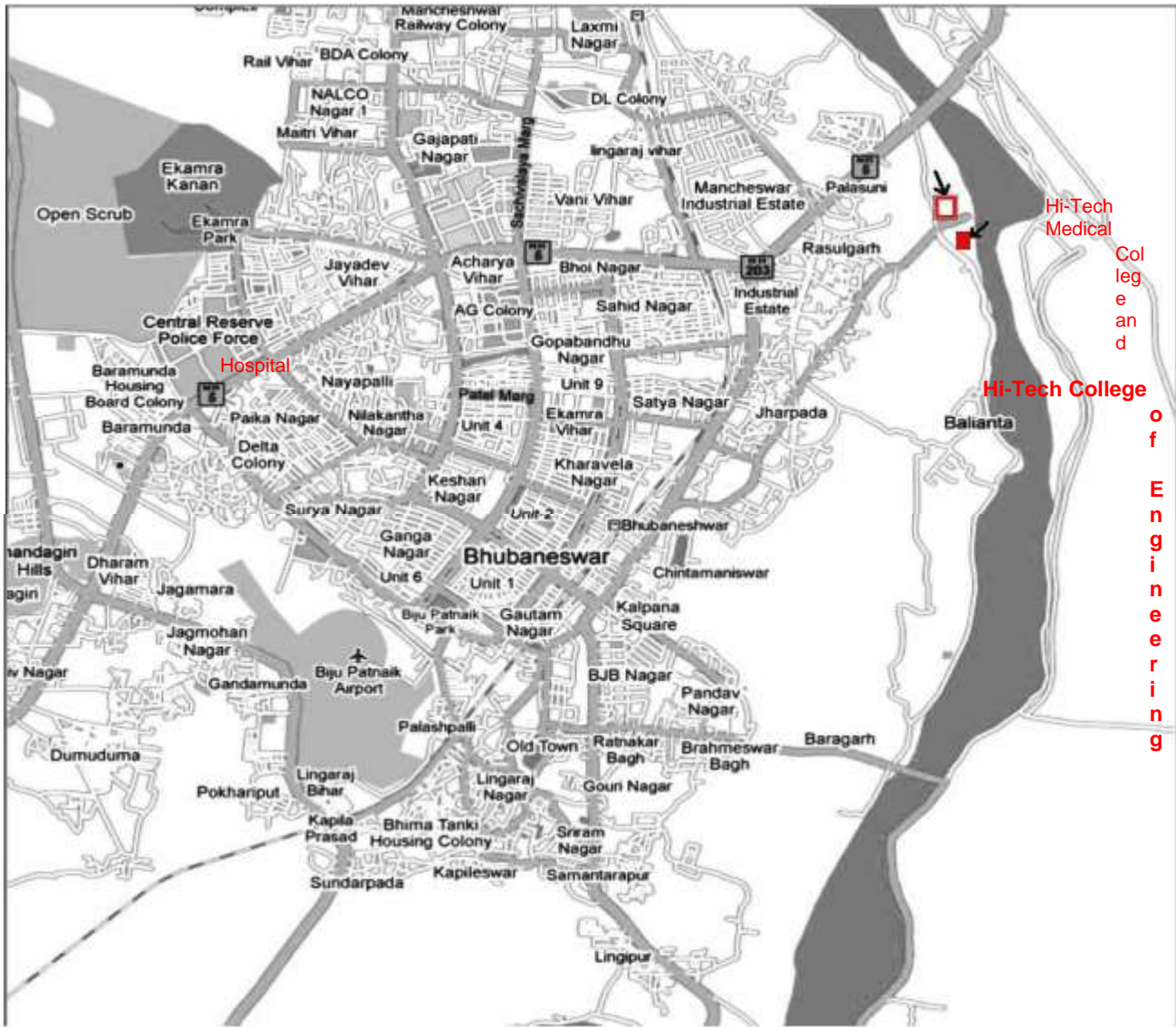
Email: info@hce.ac.in; principal@hce.ac.in

1	AICTE File No.	06/07/ORI/ENGG./2009/013
	Date of approval	30 th June 2009
	Period of last approval	Two years from the date of approval

2	Name of the Institution	HI-TECH COLLEGE OF ENGINEERING
	Address of the Institution	PANDRA, GGP COLONY, RASULGARH
	City & Pin code	BHUBANESWAR – 751025
	State / UT	ORISSA
	Phone number with STD code	0674 – 2371601
	FAX number with STD code	0674 – 2371603
	Office hours at the Institution	9:15AM– 5:00PM
	Academic hours at the Institution	9:30AM– 4:30PM
	Email	principal@hce.ac.in ; info@hce.ac.in
	Website	www.hce.ac.in
	Nearest Railway Station (Distance in km)	BHUBANESWAR (8Km)
	Nearest Airport (Distance in km)	BHUBANESWAR (12 Km)

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Hi-Tech College of Engineering Location Map



■ - Hi-Tech College of Engineering

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3	Type of Institution	Govt /Govt aided /University /Deemed Univ / Private – Self Financed
	Category (1) of the Institution	Non Minority / Minority specify minority
	Category (2) of the Institution	Co-Ed / Women only

4	Name of the organization running the Institution	VIGYAN BHARATI CHARITABLE TRUST
	Type of the organization	Society / Trust / PPP
	Address of the organization	A – 170, SAHIDNAGAR, BHUBANESWAR – 751007
	Registered with	District Sub-Registrar, Khurda, Bhubaneswar, Orissa
	Registration date	30 October 2002
	Website of the organization	www.hi-techgroup.org

5	Name of the affiliating University	BIJU PATNAIK UNIVERSITY OF TECHNOLOGY
	Address	UGIE Complex, Jail Road, Rourkela, Orissa
	Website	www.bput.ac.in
	Latest affiliation period	2012 – 2013

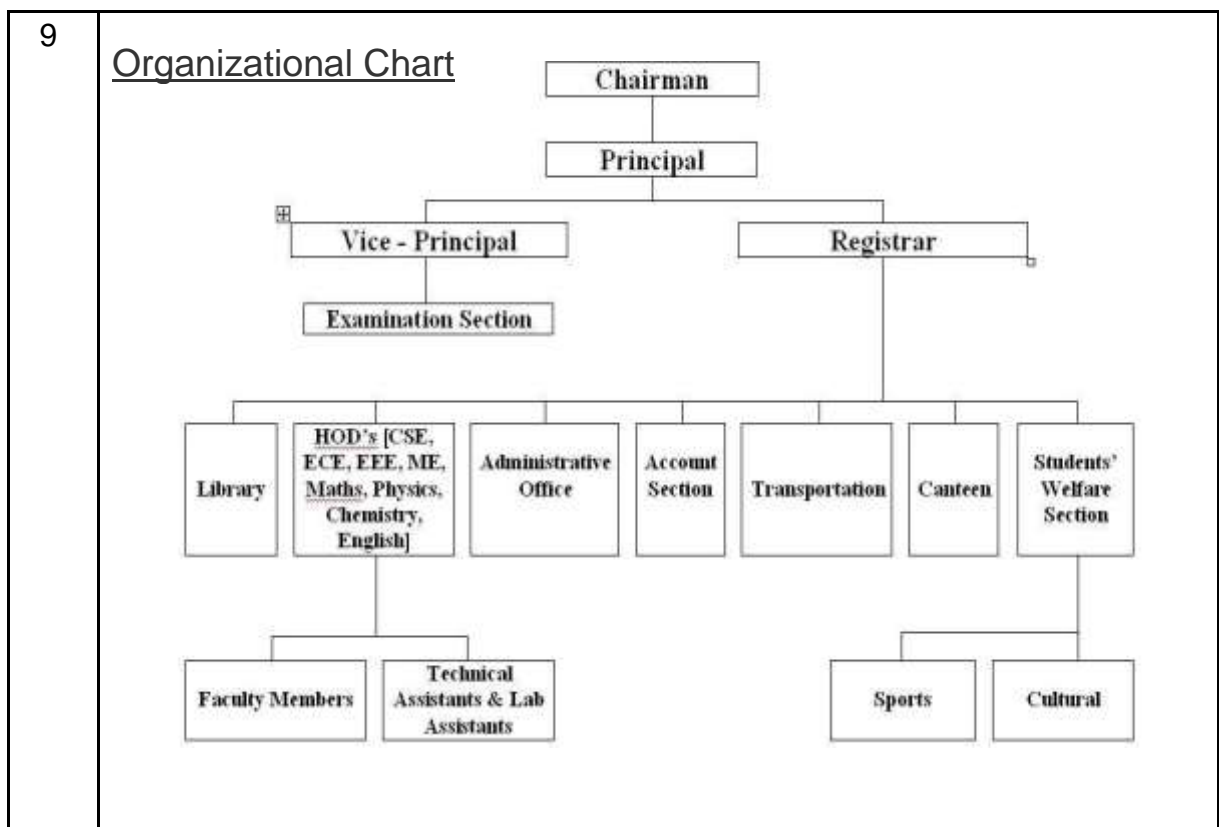
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6	Name of Principal / Director	Prof. Dr. Surya Narayan Patnaik
	Exact designation	Principal
	Phone number with STD code	0674 – 2371601, 9437170731
	FAX number with STD code	0674 – 2371603
	Email	principal@hce.ac.in
	Highest Degree	Doctorate
	Field of specialization	Electronics And Communication Engineering

7	Governing Board Members	Dr. Tirupati Panigrahi, Chairman. Sri Tirupati Choudhuri, Vice- Chairman. Sri MadhusudanPanigrahi, Trustee – Member. Sri Suresh Kumar Panigrahi, Trustee – Member. Mrs Sabitri Choudhury, Trustee - Member. Dr. S.N Patnaik, Principal RO, AICTE Kolkata Nominee of BPUT Nominee of State Govt (Industry Dept.)
	Frequency of meetings and date of last meeting	Quarterly 25 th Jan 2013

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8	Academic Advisory Body	Prof. (Dr.) S.N Patnaik (Principal of HCE) Prof. (Dr.) A. K. Mohanty(Ex- Professor NIT, Rourkela) Prof. (Dr.) P. K. Sahoo(Vanung University, Taiwan) Prof. Dr. Raj K. Acharya (chief IT Consultant, Melbourne, Australia) Prof. (Dr.) D. Mishra (University of Alaska, USA) Prof. (Dr.) K. C. Mishra (Toronto, Canada) Mr. A. K. Mishra (Bhubaneswar, Odsha) Mr. Samir Samal (Chartered Accountant)
	Frequency of meetings and date of last meeting	Half yearly 24 th Jan 2013



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10	Student feedback mechanism on Institutional Governance / faculty performance	<p>The students and parents are free to give any suggestion regarding the college. There is a Students' welfare section headed by the Registrar.</p> <p>A 'Suggestion box' is provided for the students where they can put in any grievance and/or suggestion regarding any issue pertaining to academic activities and/or non-academic activities of the college. The suggestion box is kept under the custody of the Principal. The issues are to be solved within one week of receipt.</p> <p>The results of the internal tests along with the attendance of the students are sent to their parents.</p> <p>In case a student remains absent for more than three days without information, the parents/local guardians are immediately informed by phone.</p> <p>Academic feedback is taken in each semester for each subject on the day of the semester examination just after the examination is completed where the students are able to evaluate the teaching in relation to the University examination they have faced.</p> <p>Contact facilities are provided in the web site for lodging complaints/suggestions.</p>
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11	Grievance redressal mechanism for faculty, staff and students	<p>Students' grievances: The Grievance redressal committee is headed by the Principal and consists of Registrar, Vice Principal and concerned Head of the Department. Other faculty members may be invited if required.</p> <p>The students are allowed to communicate to any of the members in writing and the receipt of the grievance has to be acknowledged by the member.</p> <p>The committee has to finalize and give its decision within one week of the receipt of the complaint. The decision of the Committee is final.</p> <p>However if the student is not satisfied, he/she may appeal to the Chairman of the Trust, who may constitute a fresh committee to reconsider the case. The decision has to be made within two weeks of appeal.</p> <p>Grievances of staff/faculty: The Committee is headed by the Principal and consists of Registrar, Vice Principal and Finance Director. Other members of the Trust and the concerned HOD may be invited for particular hearings if required.</p> <p>The staff/faculty may communicate to any of the members about their grievances in writing and the receipt of the same has to be acknowledged. The Committee has to give its decision within one week of receipt of the complaint.</p> <p>The grievance redressal committee requires the presence a minimum of three members to function.</p> <p>However in case the staff/faculty is not satisfied, he/she may approach the Academic Advisory Body who shall act as the 'Ombudsman' and the decision will be binding on all.</p>
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12/1	Name of the Department	Mechanical Engineering
	Course	Engineering B. Tech
	Level	UG / PG
	1 st year approval by the Council	2009
	Year wise sanctioned intake	2012: 120
	Year wise Actual Admissions	2012: 60
	Cut off marks – General quota	N/A (Admissions based on OJEE counseling conducted based on OJEE & AIEEE ranks)
	% Students passed with Distinction	N/A
	% Students passed with First Class	N/A
	Students placed	N/A
	Average Pay package, Rs./Year	N/A
	Students opted for Higher Studies	N/A
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet
	Doctoral Courses	Yes / No
	Foreign Collaborations, if any	Nil
	Professional Society Memberships	Nil
	Professional activities	Nil
	Consultancy activities	Nil
	Grants fetched	Nil
	Departmental Achievements	Nil
	Distinguished Alumni	N/A

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12/2	Name of the Department	Electrical & Electronics Engineering
	Course	Engineering B. Tech
	Level	UG / PG
	1 st year approval by the Council	2009
	Year wise sanctioned intake	2012: 120
	Year wise Actual Admissions	2012: 60
	Cut off marks – General quota	N/A (Admissions based on OJEE counseling conducted based on OJEE & AIEEE ranks)
	% Students passed with Distinction	N/A
	% Students passed with First Class	N/A
	Students placed	N/A
	Average Pay package, Rs./Year	N/A
	Students opted for Higher Studies	N/A
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet
	Doctoral Courses	Yes / No
	Foreign Collaborations, if any	Nil
	Professional Society Memberships	Nil
	Professional activities	Nil
	Consultancy activities	Nil
	Grants fetched	Nil
	Departmental Achievements	Nil
	Distinguished Alumni	N/A

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12/3	Name of the Department	Electronics & Communication Engineering
	Course	Engineering B. Tech
	Level	UG / PG
	1 st year approval by the Council	2009
	Year wise sanctioned intake	2012: 60
	Year wise Actual Admissions	2012: 60
	Cut off marks – General quota	N/A (Admissions based on OJEE counseling conducted based on OJEE & AIEEE ranks)
	% Students passed with Distinction	N/A
	% Students passed with First Class	N/A
	Students placed	N/A
	Average Pay package, Rs./Year	N/A
	Students opted for Higher Studies	N/A
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet
	Doctoral Courses	Yes / No
	Foreign Collaborations, if any	Nil
	Professional Society Memberships	Nil
	Professional activities	Nil
	Consultancy activities	Nil
	Grants fetched	Nil
	Departmental Achievements	Nil
	Distinguished Alumni	N/A


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12/4	Name of the Department	Computer Science And Engineering
	Course	Engineering B. Tech
	Level	UG / PG
	1 st year approval by the Council	2009
	Year wise sanctioned intake	2012: 60
	Year wise Actual Admissions	2012: 60
	Cut off marks – General quota	N/A (Admissions based on OJEE counseling conducted based on OJEE & AIEEE ranks)
	% Students passed with Distinction	N/A
	% Students passed with First Class	N/A
	Students placed	N/A
	Average Pay package, Rs./Year	N/A
	Students opted for Higher Studies	N/A
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet
	Doctoral Courses	Yes / No
	Foreign Collaborations, if any	Nil
	Professional Society Memberships	Nil
	Professional activities	Nil
	Consultancy activities	Nil
	Grants fetched	Nil
	Departmental Achievements	Nil
	Distinguished Alumni	N/A

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12/5	Name of the Department	Civil Engineering
	Course	Engineering B. Tech
	Level	UG / PG
	1 st year approval by the Council	2010
	Year wise sanctioned intake	2012: 60
	Year wise Actual Admissions	2012: 60
	Cut off marks – General quota	N/A (Admissions based on OJEE counseling conducted based on OJEE & AIEEE ranks)
	% Students passed with Distinction	N/A
	% Students passed with First Class	N/A
	Students placed	N/A
	Average Pay package, Rs./Year	N/A
	Students opted for Higher Studies	N/A
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet
	Doctoral Courses	Yes / No
	Foreign Collaborations, if any	Nil
	Professional Society Memberships	Nil
	Professional activities	Nil
	Consultancy activities	Nil
	Grants fetched	Nil
	Departmental Achievements	Nil
	Distinguished Alumni	N/A


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13/1	Name of Teaching Staff	Sandeep Kumar Sahu	
	Designation	Asst. Professor	
	Department	Computer Science & Engineering	
	Date of Joining the Institution	10.07.2009	
	Qualifications with Class/Grade	UG: B. Tech -1 st Class PG: M.Tech-1 st Class PhD: N/A	1 6
	Total Experience in Years	Teaching: 8 yrs Industry: Nil Research: Nil	
	Papers Published	National: Nil International: Nil	
	Papers Presented in Conferences	National: Nil International: Nil	
	PhD Guide - Give field & University	Field: N/A University: N/A	
	PhDs / Projects Guided	PhDs: N/A Projects at Masters Level: N/A	
	Books Published /IPRs / Patents	Nil	
	Professional memberships	Nil	
	Consultancy Activities	Nil	
	Awards	Nil	
	Grants fetched	Nil	
	Interactions with Professional Institutions	Nil	

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13/2	Name of Teaching Staff	Saubhagyalaxmi Behera	
	Designation	Lecturer	
	Department	Physics	
	Date of Joining the Institution	01.09.2009	
	Qualifications with Class/Grade	UG: -1 st Class PG: 1 st Class PhD: Continuing	
	Total Experience in Years	Teaching: 6 yrs	Industry: Nil Research: Nil
	Papers Published	National: Nil	International: Nil
	Papers Presented in Conferences	National: Nil	International: Nil
	PhD Guide - Give field & University	Field: Material Science	University: Sambalpur University
	PhDs / Projects Guided	PhDs N/A	Projects at Masters Level N/A
	Books Published /IPRs / Patents	Nil	
	Professional memberships	Member of ASTE	
	Consultancy Activities	Nil	
	Awards	Nil	
	Grants fetched	Nil	
	Interactions with Professional Institutions	Nil	


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13/3	Name of Teaching Staff	Anup Sahoo	
	Designation	Lecturer	
	Department	Mechanical	
	Date of Joining the Institution	06.10.2009	
	Qualifications with Class/Grade	UG: B. Tech -1 st Class PG: N/A PhD: N/A	
	Total Experience in Years	Teaching: Research: 1 year	Industry: Nil Nil
	Papers Published	National: Nil	International: Nil
	Papers Presented in Conferences	National: Nil	International: Nil
	PhD Guide - Give field & University	Field: N/A	University: N/A
	PhDs / Projects Guided	PhDs N/A	Projects at Masters Level N/A
	Books Published /IPRs / Patents	Nil	
	Professional memberships	Nil	
	Consultancy Activities	Nil	
	Awards	Nil	
	Grants fetched	Nil	
	Interactions with Professional Institutions	Nil	


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13/4	Name of Teaching Staff	Ashok Kumar Pradhan	
	Designation	Lecturer	
	Department	Mechanical	
	Date of Joining the Institution	10.07.2009	
	Qualifications with Class/Grade	UG: B. Tech -1 st Class(7.3 CGPA) PG: N/A PhD: N/A	
	Total Experience in Years	Teaching: 1year	Industry: Nil Research: Nil
	Papers Published	National: Nil	International: Nil
	Papers Presented in Conferences	National: Nil	International: Nil
	PhD Guide - Give field & University	Field: N/A	University: N/A
	PhDs / Projects Guided	PhDs N/A	Projects at Masters Level N/A
	Books Published /IPRs / Patents	Nil	
	Professional memberships	Nil	
	Consultancy Activities	Nil	
	Awards	Nil	
	Grants fetched	Nil	
	Interactions with Professional Institutions	Nil	

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13/5	Name of Teaching Staff	Siba Prasad Mohapatra	
	Designation	Sr. Lecturer	
	Department	Mathematics	
	Date of Joining the Institution	25.08.2009	
	Qualifications with Class/Grade	UG: B. Sc(Maths) – 1 st Class PG: M.Sc Maths) 1 st Class M.Phil(Maths) – 1 st Class PhD: N/A	
	Total Experience in Years	Teaching: 10 yrs	Industry: Nil Research: Nil
	Papers Published	National: One	International: Nil
	Papers Presented in Conferences	National: Orissa Mathematical Society	International: Nil
	PhD Guide - Give field & University	Field: Convergence of " $\sum a_n x_n$ "	University:
	PhDs / Projects Guided	PhDs N/A	Projects at Masters Level N/A
	Books Published /IPRs / Patents	Nil	
	Professional memberships	Life Member of the Indian Society for Technical Education [LM 47101]; & Life Member of Orissa Mathematical Society	
	Consultancy Activities	Nil	
	Awards	Nil	
	Grants fetched	Nil	
	Interactions with Professional Institutions	1. National Institute of Technical Teachers Training & Research, Kolkata – Training on "Item generation & Question Banking" 2. Institute of Mathematics & Applications, Bhubaneswar - Coordinated & taught at Mathematics Olympiad camps, Summer Mathematics training camps, Rural Mathematics training camp, Interactive Mathematics training camp.	

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13/6	Name of Teaching Staff	Saraswati Samal	
	Designation	Lecturer	
	Department	Chemistry	
	Date of Joining the Institution	27.07.2009	
	Qualifications with Class/Grade	UG: B. Sc (Chem Hons) – 1 st Class Distn. PG: M. Sc (Chemistry) 1 st Class PhD: N/A	
	Total Experience in Years	Teaching: 2.5 yrs	Industry: Nil Research: Nil
	Papers Published	National: Nil	International: Nil
	Papers Presented in Conferences	National: One	International: Nil
	PhD Guide - Give field & University	Field: N/A	University: N/A
	PhDs / Projects Guided	PhDs N/A	Projects at Masters Level N/A
	Books Published /IPRs / Patents	Nil	
	Professional memberships	Nil	
	Consultancy Activities	Nil	
	Awards	Nil	
	Grants fetched	Nil	
	Interactions with Professional Institutions	Nil	

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14	Admission quota	
	Entrance test / admission criteria	Admission made as per Govt. of Orissa Admission Guidelines. The candidate must have been a rank holder of OJEE / AIEEE for admission.
	Cut off / last candidate admitted	The marks scored by students in OJEE are not disclosed. Only ranks are published.
	Fees in rupees	Tuition fees Rs 45,000 per annum
	Number of Fee Waivers offered	Nil
	Admission Calendar	As per Govt. of Orissa guidelines
	PIO quota	Nil

15	Infrastructural Information	
	Classroom / Tutorial Room facilities	As per AICTE guidelines and well equipped with audio-visual equipment.
	Laboratory details	All the laboratories and workshops are well equipped as per AICTE requirements. The present laboratories are Physics Lab, Chemistry lab, Basic Electronics Lab, Basic Electrical Engineering lab, 'C' Programming Lab, Data Structure Lab, Internet Lab, ED Lab, Workshop, Communicative English Lab covering a total area of
	Computer centre facilities	Air conditioned Computer Labs are furnished with all modern hardware and software with 24 hours internet service. 100 Computer systems with TFT Monitor & Optical Mouse, LCD projector, On line UPS (11KVA), 2 Servers, DVD writer, Scanners, Printers etc are available. System software: WINDOWS XP (SERVICE PACK 2, SERVICE PACK 3), WINDOWS 7, WINDOWS VISTA, WINDOWS 2003 SERVER, LINUX – 5, FEDORA – 9. Application Software: MICROSOFT OFFICE 2003 & 2007, NERO – 7, TURBO C, ANSI 'C', MULTI SOFTWARE, KASPERSKY INTERNET SECURITY 2010.

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	Library facilities	Sufficient number of text and reference books in all branches and subjects are available. The number of books is more than that required as per AICTE norms. Journals & Magazines, both National and International, Reprographic facility, Scanning facility and E-library facility are also available.
	Auditorium / Seminar Halls / Amphitheatre	Available
	Cafeteria	Available
	Indoor sports facilities	Available
	Outdoor sports facilities	Available
	Gymnasium facilities	Under process
	Facilities for disabled	Available
	Any other facilities	Medical facility, Transport facility, Industrial Visits, National Seminar and Workshop by visiting Professors & Industrialists, Special classes by expert visiting Professors, Special care for the slow learners

16	Boys Hostel	Boys' hostel is under construction within the campus. Each room has a capacity of three students with a balcony, attached toilet, study tables and wardrobe. Each room is of carpet area 19.38 sq. m. At present the hostels are outside campus and transport facility is available.
	Girls Hostel	Girls' hostel is under construction within the campus. Each room has a capacity of three students with a balcony, attached toilet, study tables and wardrobe. Each room is of carpet area 19.38 sq. m. At present the hostels are outside campus and transport facility is available.
	Medical & other facilities at hostel	24 hours emergency medical facilities with ambulance service available for the hostels in the campus. Special academic care for the slow learners is also available in the hostels. Lady matron/caretaker inside the hostel is available for 24 hours.

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17	Academic Sessions	
	Examination System, Year / Semester	<p>The examination system is as per the University (BPUT) guidelines.</p> <p>There are two internal tests with 15 marks each followed by the Semester examination of 70 marks each.</p> <p>The Semester examination is conducted by the University.</p>
	Period of declaration of results	<p>The internal test results are declared within 7 to 10 days and the marks are sent to the University.</p> <p>The final semester result is declared by the University</p>

18	Counseling / Mentoring	
	Career Counseling	Available
	Medical facilities	Available
	Student Insurance	Available

19	Students Activity Body	<p>Students Activity Body is led by a Professor (Prof. BK Patra at present).</p> <p>Students take part in activities like blood donation, social service etc for their all round development and building up the proper mind set.</p> <p>They are encouraged and motivated to make practical scientific/technical projects/toys such as may be beneficial for science teaching in secondary and tertiary levels and these projects are then to be donated to poor educational institutions.</p>
	Cultural activities	<p>The Cultural Activity Committee is headed by a Professor (Prof. CR Bhoi at present). Competitions for song, dance (solo and group), mono acting, drama, quiz, debate, extempore speech etc are held. Winners are sent to participate in inter-college events.</p>
	Sports activities	<p>The Sports Committee is headed by a Professor (Prof. Sibani Panigrahi at present).</p>

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		<p>Various field and track events are conducted at the Annual Athletics Meet. Selections are made for the College Cricket team and Volleyball team and they have participated in inter-college competitions.</p> <p>Indoor sports like carom, chess, badminton, table tennis etc are available.</p>
	Literary activities	<p>The students are encouraged for creative writing and a 'students' corner' is provided by a notice board, which becomes a wall magazine. The Editorial Committee evaluates all entries for publication in the wall magazine. The best entries are awarded.</p>
	Magazine / Newsletter	<p>The College Magazine is published once a year where articles are invited from both students and staff. Newsletters are planned by the various Departments for publication.</p>
	Technical activities/ Tech Fest	<p>A Tech Fest is planned every year where industries and other technical institutions are invited to display technological breakthrough in various fields as well as some innovative technical models.</p> <p>Our own students are motivated to plan and execute various technical working models which gives them a leading edge in learning and sharpens their minds for a better technical understanding for the practical aspects.</p>
	Industrial Visits / Tours	<p>Every semester industrial visits are made to the surrounding industries to give the students a practical feeling for the present industrial scenario as well as a sense for the future requirement and their role in the technology.</p> <p>Summer trainings are planned in various industries to impart the required practical knowledge. The summer trainings are being made as part of the curriculum.</p>
	Alumni activities	<p>They are being planned as the College is in its first year.</p>

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20	Name of the Information Officer for RTI	Er. S C Tripathy, B. Tech (Hons), IIT Kharagpur
	Designation	Registrar
	Phone number with STD code	0674-2371601
	Fax number with STD code	0674-2371603
	Email	info@hce.ac.in

DECLARATION

I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.

Date: 26th March 2013

*Name and Signature of the Authorized Signatory
of the institution with seal*

Place: Bhubaneswar

Signature of Authorized Signatory with date

Declaration:

It is certified that:

- a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- b) All the physical deficiencies stated in the last approval letter have been complied with.
- c) The AICTE pay scales are being paid to the faculty members.
- d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- e) The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.
- f) The tuition and the other fee is being charged as prescribed by the Competent Authority.
- g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.
- h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.
- i) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.

Date: 26th March 2013

*Name and Signature of the Authorized Signatory
of the institution with seal*

Place: Bhubaneswar

Signature of Authorized Signatory with date